UNIVERSITY RESEARCH COMMITTEE
FUNDING OPPORTUNITIES
2016

The University Research Committee (URC) directs the strategic distribution of research funds. Funding is therefore purpose-driven to stimulate and support research endeavour, and covers the full suite of research activity. The diversified categories also assist individual researchers and faculties to plan their research activities and manage the production of their research outputs.

Applications are proposal-based and competitive, with award decisions made by peer-review through granting committees. All grants are for direct research costs only, but include specific categories such as equipment and conference travel. **No late or retrospective awards are granted in any of these categories. Ad hoc applications will also not be accepted.**

Eligibility is based on the university's need for a return on investment.

All forms are downloadable from http://forms.uct.ac.za/#ResearchInnovation

All applications must be typed.

Hard copies may be posted to the Research Office, Research Grants Management Cluster, 2 Rhodes Avenue, Mowbray or e-mailed to researchfunding@uct.ac.za.

The applicant must ensure that the complete and correctly endorsed application reaches the Research Office on or before the deadline date. The applicant should also ensure that acknowledgement of receipt is received from the Research Office within two days of application submission.

For updated version of all calls, please consult: http://www.researchoffice.uct.ac.za/funding/urcfunding/overview/

FUNDING CATEGORIES

START-UP GRANTS FOR NEW ACADEMIC STAFF - R&I11

DEADLINE/S
On-going throughout the year
All applications received by the Research Office by the 25th of the month will receive an outcome by the 5th of the following month. Applications received after the 25th of the month will only be processed 30 days later, with the following month's applications. For example, if the application is received on 23 March, the outcome will be released by 5 April. If, however, the application is received on 26 March, the outcome will only be received by 5 May.

PURPOSE:
The grant of up to R 20,000 aims to initiate a new staff member's research at UCT and is awarded once only in an applicant's UCT career.

ELIGIBILITY:
New UCT (including joint staff but excluding registrars) permanent academic staff member in the Health Sciences, EBE, Humanities, CHED, Law and Commerce Faculties. New academic staff members from the Faculty of Science are not eligible to apply because the URC provides a contribution to the faculty's launching grants. Start-up grants must be applied for within six months of employment appointment date.

APPLICATION PROCESS:
The applicant must use the correct application form (R&I11) downloaded from the forms website. All applications MUST BE TYPED and forwarded to the Manager: Research Grants Management, Research Office, Research and Innovation, 2 Rhodes Avenue, Mowbray or via email: researchfunding@uct.ac.za.

CONDITIONS:
Applications are ad hoc during **the first six months of appointment only** and require a research proposal endorsed by the relevant HoD and Dean.

Applications submitted more than six months after appointment may be considered, provided that a proper motivation accompanies the application.

Minor equipment costs (usually a maximum amount allowed for laptops is R 10,000), on-site visits or field trips can be included in the application but conference travel is excluded from this category.

All major equipment requests should be referred to the Faculty Equipment Committee.

BLOCK GRANTS - R&I12

GENERAL:
Each faculty receives an annual block grant calculated in direct relation to the research outputs reported on in the previous year. The block grant process is devolved to faculty level and the Faculty Research Committees assume the responsibility for managing the distribution of their block grant allocation according to a faculty-specific model approved by the URC. This is to provide maximum flexibility for aligning the use of block grants with faculty-specific strategies.

PURPOSE:
The purpose of Block Grants is to enable researchers to pursue their research effectively. A URC block grant is intended as the minimum top-up necessary to enable researchers to carry out a realistic and feasible research plan. All research related and extension service activities for which researchers would like to receive URC support should be included in the block grant application.

FUNDING ALLOCATIONS:
The URC provides the budget for the Block Grant. The faculty allocation is calculated according to an outputs-based formula which takes into account peer-reviewed publications; other research outputs including creative works; and postgraduate student graduations. Only publications which are logged on IRMA will be considered as part of the assessment of applications.

ELIGIBILITY:
UCT researchers who are:
- Permanent academic staff;
- Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors; Honorary Associate Professors and Senior Research Scholars who have published in accredited, subsidy-earning publications **in the past year**; and
- Joint PGWC/UCT on UCT academic conditions of service staff (excluding registrars).

CONDITIONS:
- The funds may be used to support running costs, supplement student bursaries (research costs only), research assistants' salaries, field work travel and operational costs, purchase of minor equipment not supported by the departmental equipment budget, purchase of academic books, academic journal subscriptions, honoraria and gratuities, etc. but not to supplement the researcher's own salary.
- All equipment requests, including research computers, should be made in the first instance through the annual departmental budget request.
- Similarly, with the introduction of separate categories for funding for Page Costs and Conference Travel grants, these costs are not to be included in the Block grant applications.
- Appeals should be communicated to the URC Chair.

APPLICATION PROCESS:
Application procedures are Faculty-specific. Please refer to your Faculty for details of the process in your Faculty.

Faculty	Representative(s)	Contact Details	Tel:
Humanities	Ms Robyn Udemans	Robyn.Udemans@uct.ac.za	650-2776
Health Sciences	Ms Carlette Hlungwani	Carlette.Hlungwani@uct.ac.za	406-6087
Commerce	A/Prof Michael Kyobe	Michael.Kyobe@uct.ac.za	650-2597
GSB	Dr Stephanie Giamporcaro	Stephanie.giamporcaro@gsb.uct.ac.za	
EBE	Ms Marlene Hyland	Marlene.hyland@uct.ac.za	650-3784
Science	Prof Muthama Muasya		
Law	Ms Lamize Viljoen	Lamize.Viljoen@uct.ac.za	650-3080
CHED	Ms Nicole Lesch	Nicole.Lesch@uct.ac.za	650-2551

ACTIVITIES & TIMELINES:

Research Office prepares an information spreadsheet based on the Research Report that informs the output-based macro-allocation formula.

Faculties to return the block grant information spreadsheet to the Research Office

19 February 2016

Deadline for block grant applications to reach FRCs.

4 March 2016 The Research Office finalises the faculty block grant macro-allocation and informs the FRC's

FRC processing of applications and awards (each Faculty to determine their own process)

22 April 2016 Block Grant appeals deadline

8 May 2016 Block Grant appeals meeting (provisional)

PAGE COSTS - [R&I09](#)

DEADLINES: Ad-hoc basis
On-going throughout the year but the year-end cut-off date 1st December to meet the year-end financial deadline.

PURPOSE:
This funding is only for hard-copy printed publications
Please use the following link for open access page costs: http://www2.lib.uct.ac.za/oapfund/
Open Access Journal Publications are managed by the Libraries Department. For more information please visit: http://www.uct.ac.za/research/openaccess_content/

- to contribute towards page costs of articles in journals accredited by the Department of Higher Education and Training (DHET). Please ensure that you adhere to the guidelines for the subsidisation of journal articles by the DHET which are available at http://www.researchoffice.uct.ac.za/publication_count/downloads/   (Click on Guide to the Publication Count).

A copy of the invoice is required.

OR

- to provide a contribution to the publishing of a book that may earn DHET subsidy. Please ensure that you adhere to the guidelines for the subsidisation of books by the DHET which are available at http://www.researchoffice.uct.ac.za/publication_count/downloads/ . (Click on Guide to the Publication Count). Required information and documentation include:
    - A motivation from the Chairperson of the Faculty Research Committee indicating that the book meets the DHET criteria for earning subsidy,
    - A description of the book in English (maximum page length),
    - A statement from the publisher describing the peer-review process for this book. This is a key requirement to have the book considered for subsidy from the DHET,
    - The contents page of the book and contributor's page showing your affiliation to UCT, and
    - A copy of the invoice

Please use the following link for open-access UCT Open Access Journal Publication Fund

ELIGIBILITY: All UCT staff and postgraduate students
Publications (articles in journals and books) qualify for DHET subsidy. All UCT researchers publishing in such publications are eligible to apply.

APPLICATION PROCESS:
- Applications are processed on an ad-hoc basis - Year end cut-off date is 1 December to meet the year-end financial deadline.
- Please note that it is the responsibility of the author to settle costs with the publisher, as awards are transferred directly into research funds.
- Claims must be submitted within 6 (six) months of the invoice date.

Note: Article-Processing Charge (APC)

BioMed Central - Open Access Publisher (www.biomedcentral.com)

To defray the cost of publishing, authors submitting manuscripts are asked to pay an article-processing charge (APC) per published article.

The University of Cape Town is a **Shared Support Member institution** so this article-processing charge is shared between the UCT author and the institution for all research articles accepted for publication in any BioMed Central, Chemistry Central or SpringerOpen journals.

Recognition of UCT authors is purely based on where the submission process takes place from. Only if an author submits from a recognised UCT IP address will that article be automatically transferred to our Membership and eligible for a **55% discount** on the article-processing charge (APC).

All UCT authors submitting from outside the registered IP address range therefore need to clearly state that they are submitting from a Shared Support Member institution (University of Cape Town) and will then be offered the same discount.

However any article submitted/accepted for publication before 19 April 2012 (UCT Membership commencement) will not be eligible for APC shared support.

VERA DAVIE STUDY AND RESEARCH BURSARY

DEADLINE/S
22 September

MEETING DATES
27 October

OUTCOME DATES
3 November

PURPOSE:

This bursary is funded through a bequest made by the late Mrs Vera Davie. The purpose of this award is to supplement funding for travel abroad for the purposes of sabbatical study and research.

ELIGIBILITY:

UCT staff on academic conditions of service who will be proceeding abroad on study and research leave may apply.

Awards are based on the applicant's outputs as well as their intended study while away.

APPLICATION PROCESS:

- There is no application template for this funding opportunity but applications should include:
    1. A full curriculum vitae including a list of publications
    2. Details of the intended programme of study and research
    3. A full motivation explaining the need for supplementary funding and providing the following information:
        - travel costs;
        - subsistence costs;
        - direct subventions applied for and received; and
        - any other information or variables for the Committee's attention.
        - The number of times an applicant has been on study and research leave, and brief details thereof.
- All applications must be typed.
- No late or retrospective applications to the deadline date will be accepted. Ad hoc applications will also not be accepted.
- Hard copies of the submissions may be posted to the Research Office, Research Grants Management Cluster, 2 Rhodes Avenue, Mowbray OR e-mailed to researchfunding@uct.ac.za (but not both) on or before deadline.

CONDITIONS:

- The recipient should return to his/ her post at the University for a period of at least 12 months from the completion of the leave for which the award is made.
- Should the award not be used in accordance with the conditions stipulated and for the purpose approved by the Committee when awarding it, a portion of the whole of it, as determined by Council, would have to be repaid.

CONFERENCE TRAVEL - R&I08

DEADLINE/S	MEETING DATES	OUTCOME DATES
11 March	14 April	28 April
12 August	15 September	29 September

PURPOSE:
The purpose of these grants is to allow recipients to present the results of his or her recent research to a suitable audience at a conference or meeting of appropriately high academic standing.

These grants are made on a competitive basis and will take the following into account:
- The research output of the applicant over the last three years (i.e. the applicant's research profile). This criterion may not apply to early-stage researchers.
- The status of the conference.
- The quality of interaction and exposure for the applicant.
- Envisaged research outputs emanating from the conference presentation.

The assessment of these criteria will be based on the information provided by the applicant and the motivation and support from the affiliated faculty/directorate.

ELIGIBILITY:
UCT researchers who are:
- Permanent academic staff;
- Permanent Professional Administrative Support Services (PASS) staff affiliated to an academic department;
- On contract, employed on academic conditions of service, and who have published in accredited, subsidy-earning publications in the past year;
- Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors; Honorary Associate Professors and Senior Research Scholars who have published in accredited, subsidy-earning publications in the past year; and
- Permanent joint academic staff (excluding registrars).

APPLICATION PROCESS:
1. All applicants must use the application form, R&I08 (which can be downloaded from http://web.uct.ac.za/depts/sapweb/forms/forms.htm#ResearchInnovation).
2. Only applications supported and signed by the relevant HoD (or equivalent) will be processed by the Research Office.
3. The applicant must ensure that the complete and correctly endorsed application reaches the Research Office on or before the submission deadline date.
4. Completed applications may be either (but not both) e-mailed to researchfunding@uct.ac.za (preferably) OR hard copies posted to the Research Office (for attention Tamlyn Mawa), Research Grants Management Cluster, 2 Rhodes Avenue, Mowbray on or before the submission deadline date.

CONDITIONS:
- Awards will not be made for conferences **retrospective to the application submission deadline** unless proof can be provided that the previous conference call was made subsequent to the prior application submission deadline. If the conference is taking place within six (6) weeks following the submission deadline, please indicate this in the appropriate place on the application form;
- It is **not** a requirement for the abstract to be accepted by the conference travel application closing date. Should the acceptance of the paper, including proof of registration not be available at the time of submission of the application, then a provisional award may be made **pending the receipt of the acceptance of paper**;
- Please ensure that applications are made as well in advance as possible for conferences (preferably at least six months prior to the conference date);
- Staff may not apply in successive academic years to receive funding for attendance at an international conference. So, for instance, if you applied in the 2015 academic year to receive funding for an international conference, the earliest date on which you can apply again for an international conference will be in the 2017 academic year, but should not be with a 24-month period.
- **Applicants may apply for a national conference once every year and an international conference once every two years. However, subject to this, applicants** <u>cannot</u> **apply for both a national and an international conference in the same year.**
- Subsistence is allowed only for the number of days of the conference. International and local rates will apply (see conference budget section for more details);
- Awards are only made in the event that a paper or a poster is being presented;
- The applicant must ensure that the application is fully completed including the requirements as detailed in the checklist section (see Section 7). Applicants are asked to be concise and to only include applicable and relevant information;
- Awards are granted for one specific conference. Should that specific conference be cancelled or the full amount allocated not utilised for any reason, then the funds must revert to the URC;

Please note: URC Conference travel funds should not be the primary source of funding for applicants as the URC is unable to fund 100% of eligible costs.

SHORT RESEARCH VISITS / COURSE ATTENDANCE- R&I24

DEADLINE/S	MEETING DATES	OUTCOME DATES
19 February	16 March	24 March
9 September	13 October	20 October

PURPOSE:
The purpose of the Short Course / Visit is intended to contribute to UCT's research output and profile. These grants are intended to support staff wishing to make short research visits or to attend short research courses abroad for no longer than TWO months to enhance their research productivity. The visit/course attendance must be embedded within the ambit of the applicant's research endeavours

ELIGIBILITY:
- UCT researchers who are Permanent academic staff;
- Permanent Professional Administrative Support Services (PASS) staff affiliated to an academic department;
- On contract, employed on academic conditions of service, and who have published in accredited, subsidy-earning publications in the past year;
- Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors; Honorary Associate Professors and Senior Research Scholars who have published in accredited, subsidy-earning publications in the past year; and
- Permanent joint academic staff (excluding registrars).

A track record of postgraduate training and accredited publications would be an advantage.

APPLICATION PROCESS:
- The applicant must use the correct application form (R&I24) downloaded from http://web.uct.ac.za/depts/sapweb/forms/forms.htm#ResearchInnovation.
- The applicant must ensure that the complete and correctly endorsed application reaches the Research Office on or before the deadline date. Under NO circumstances will the deadline be extended.
- Applications for visits/courses attended retrospective to the application closing date will NOT be considered.
- Hard copies may be posted to the Research Office, Research Grants Management Cluster , 2 Rhodes Avenue, Mowbray OR e-mailed to researchfunding@uct.ac.za (but not both) on or before deadline date. Please ensure that you receive an acknowledgement of receipt after two days of the closing date.

CONDITIONS:
- Applicants can receive only ONE grant from this fund every TWO years.
- Currently this funding is limited to a maximum of R 20,000 per application.
- Only one application will be considered for either a Short Research Course or Short Research Visit.
- The fund is NOT intended to support courses [such as Continuing Professional Development (CPD) courses or other courses] which are not linked to a research program/ project as outlined in the application. The purpose of the fund is also NOT intended to support coursework towards obtaining Postgraduate degrees by staff who are registered at universities other than UCT.
- The applicant needs to show why a visit is necessary as opposed to using electronic communication.
- Successful applicants will be required to submit a report on the research visit/ course by completing the R&I22 report form. The successful applicant will be required to submit a report. Failure to submit your report timeously will inhibit future funding.

VISITING SCHOLARS FUND (VSF)- R&I13

DEADLINE/S	MEETING DATES	OUTCOME DATES
12 February	10 March	17 March
22 September	20 October	27 October

PURPOSE:
The purpose of this award is to bring to UCT eminent academics from **outside** South Africa.
These Visiting Scholars will be expected to provide an academic stimulus by means of lectures and seminars or similar contributions within the University. Grants contribute towards both travel and subsistence costs, for a maximum of **30 days**.

ELIGIBILITY:
UCT researchers who are:
- Permanent academic staff;
- Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors; Honorary Associate Professors and Senior Research Scholars who have published in accredited, subsidy-earning publications in the past year; and
- Joint PGWC/UCT on UCT academic conditions of service staff (excluding registrars).

APPLICATION PROCESS:
Visiting Scholars Fund (VSF)- The applicant must use the correct application form **R&I13**.

CONDITIONS:
- The applicant must use the correct application form Visiting Scholars/Lecturers Fund Application (R&I13) downloaded from http://web.uct.ac.za/depts/sapweb/forms/forms.htm#ResearchInnovation .
- Normally only **1 application is allowed per department per year**; however, favourable consideration will be given to additional visits where the visit is to the benefit of UCT.
- The applicant must ensure that the complete and correctly endorsed application reaches the Research Office on or before the deadline date.
- Applications for visits/lectures retrospective to the application closing date will NOT be considered.
- Hard copies may be posted to the Research Office, Research Grants Management Cluster , 2 Rhodes Avenue, Mowbray OR e-mailed to researchfunding@uct.ac.za (but not both) on or before deadline date. Please ensure that you receive an acknowledgement of receipt after two days of the closing date.

After the visit, a brief report must be submitted to the Committee (see Form R&I15) accessible at http://web.uct.ac.za/depts/sapweb/forms/forms.htm#ResearchInnovation . The successful applicant will be required to submit a report. Failure to submit your report timeously will inhibit future funding.

VISITING LECTURERS FUND (VLF)- R&I13

DEADLINE/S	MEETING DATES	OUTCOME DATES
12 February	10 March	17 March
22 September	20 October	27 October

PURPOSE:
The purpose of this award is to bring to UCT eminent academics based abroad, who are **already in** South Africa on other business as well as eminent academics who are employed at other educational institutions within South Africa. These Visiting Lecturers will be expected to provide an academic stimulus by means of lectures and seminars or similar contributions within the University. Grants contribute towards both travel and subsistence costs, for a maximum of **7 days**.

ELIGIBILITY:
UCT researchers who are:
• Permanent academic staff;
• Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors; Honorary Associate Professors and Senior Research Scholars who have published in accredited, subsidy-earning publications in the past year; and
• Joint PGWC/UCT on UCT academic conditions of service staff (excluding registrars).

APPLICATION PROCESS:
Visiting Lecturers Fund (VLF)- The applicant must use the correct application form **R&I13.**

CONDITIONS:
• The applicant must use the correct application form Visiting Scholars/Lecturers Fund Application (R&I13) downloaded from
http://web.uct.ac.za/depts/sapweb/forms/forms.htm#ResearchInnovation .
• Normally only **1 application is allowed per department per year**; however, favourable consideration will be given to additional visits where the visit is to the benefit of UCT.
• The applicant must ensure that the complete and correctly endorsed application reaches the Research Office on or before the deadline date.
• Applications for visits/lectures retrospective to the application closing date will NOT be considered.
• Hard copies may be posted to the Research Office, Research Grants Management Cluster , 2 Rhodes Avenue, Mowbray OR e-mailed to researchfunding@uct.ac.za (but not both) on or before deadline date. Please ensure that you receive an acknowledgement of receipt after two days of the closing date.

After the visit, a brief report must be submitted to the Committee (see Form R&I15) accessible at http://web.uct.ac.za/depts/sapweb/forms/forms.htm#ResearchInnovation. The successful applicant will be required to submit a report. Failure to submit your report timeously will inhibit future funding.

FACULTY-PRIORITISED LARGE EQUIPMENT GRANTS – R&I18

DEADLINE/S
19 February - Applications to reach the Faculty Equipment Committee Representative by this date
18 March - Faculty Equipment Committees to submit applications to the Research Office for UEC review
26 April 2016 - Funding outcome to Faculty Equipment Committee Representatives

PURPOSE:
The purpose of these grants is to provide funding to faculties for prioritised pieces of large equipment not covered for funding by Faculty Equipment Committees.

ELIGIBILITY:
UCT researchers are eligible to apply if they are:
- Permanent academic staff; or
- Permanent joint academic staff (excluding registrars)

Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors; Honorary Associate Professors and Senior Research Scholars are NOT eligible to apply. Those who wish to have access to new equipment must form part of research groupings and may not be the Principal Applicant.

APPLICATION PROCESS:
- The applicant must use the correct application form - R&I18 downloadable from http://web.uct.ac.za/depts/sapweb/forms/ri18.doc .
- Department/individual researchers must make applications directly to the Faculty Equipment Committee (see Table 1 below).

Faculty	UEC Representative(s)	Contact Details	
Humanities	Prof C Tredoux	**Colin.Tredoux@uct.ac.za**	Tel: 021 650 3424
Health Sciences	Prof J Blackburn	**jonathan.blackburn@uct.ac.za**	Tel: 021 650 4574
Commerce	Prof J-P van Belle	**Jean-Paul.VanBelle@uct.ac.za**	Tel: 021 650 4260
EBE	A/Prof A Khan	**Azeem.Khan@uct.ac.za**	Tel: 021 650 5956
Science	Prof S Richardson	**steve.richardson@uct.ac.za**	Tel: 021 650 2921/2916
Law	Ms J Erasmus	**jenny.erasmus@uct.ac.za**	Tel: 021 650 5320
CHED	Mr R Brown	**roger.brown@uct.ac.za**	Tel: 021 650 4425

- The application form accompanied by recent quotes must provide details on the projected lifetimes and motivations for each item. These motivations must show that the appropriate infrastructural support for the functioning of each item has been investigated.
- The applicant must ensure that the complete and correctly endorsed application reaches the Faculty Equipment Committee by the deadline date of 19 February 2016. Please submit your application via email or in hardcopy to your Faculty Equipment Committee Representative (see Table 1 above for details).
- The Faculty Equipment Committee prioritises the requests and submits the applications to the UEC via the Research Office.

Award Conditions
- Applicants must be able to show that they have tried to get funding elsewhere, i.e. demonstrated fundraising effort is important. A minimum of 10% contribution from the applicant is required. If part of the funding is going to be solicited from outside bodies, it is mandatory that a donor prospect clearance be obtained from the Development Office before approaching the UEC.
- The University Equipment Committee will not be responsible for currency differences caused by delays in purchasing equipment.
- In the event that there is a saving due to currency differences, excess funds must be returned to the UEC.
- Copies of the invoices of the final amounts must be submitted to the Research Office.
- A report on the expenditure of this equipment award is required to be submitted to the Research Office in November 2016.

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EMERGENCY EQUIPMENT REPAIR GRANTS– R&I21

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PURPOSE:
On an annual basis the UEC sets aside R250,000.00 for possible Emergency Repair requirements. Applications for Emergency Repairs are considered on an ad hoc basis by the Chair and the R&121 which can be downloaded from the forms website.

ELIGIBILITY:
All UCT permanent academic staff are eligible. This includes those staff in the Faculty of Health Sciences who are joint staff of UCT and PGWC on UCT academic conditions of service (this does not include Registrars).

Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors and Honorary Associate Professors are NOT eligible to apply. Those who wish to have access to new equipment must form part of research groupings and may not be the Principal Applicant.

APPLICATION PROCESS:
Applications for Emergency Repairs must be made on the correct application form **R&I21**.

The applicant must ensure that the complete and correctly endorsed application is submitted to the Chair of the relevant Faculty Equipment Committee (FEC). The FEC Chair must forward the completed and endorsed application form to the Research Office for attention, Manager: Research Grants Management, Research Office, 2 Rhodes Avenue, Mowbray or via email: researchfunding@uct.ac.za.

Note: The Research Office will not accept any applications that have not been submitted to the relevant FEC Chair first.

This form must be accompanied by the necessary quotes for repair of the equipment.

CONDITIONS:
The applicant and/or Department/Faculty will be expected to make a contribution towards the cost of the repair.

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CO-FUNDING FOR NRF'S EQUIPMENT PROGRAMME

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DEADLINE/S
Timelines are dependent on the NRF issuing a RISP call in 2016.

PURPOSE:
The National Research Foundation (NRF) runs the Research Infrastructure Support Programme (RISP) which consists of the National Equipment Programme (NEP). Each year institutions are invited to put forward applications for this funding programme.

ELIGIBILITY:
All UCT permanent academic staff are eligible. This includes those staff in the Faculty of Health Sciences who are joint staff of UCT and PGWC on UCT academic conditions of service (this does not include Registrars).

Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors and Honorary Associate Professors are NOT eligible to apply. Those who wish to have access to new equipment must form part of research groupings and may not be the Principal Applicant.

APPLICATION PROCESS:
The UEC selects applications from the list of applications submitted for the Faculty-prioritised Large Equipment grants for possible UCT applications to be submitted to the NRF.

These applications are then approved for forwarding to the NRF by the REEP (Regional Expensive Equipment Programme) Committee. REEP is made up of representatives from the Higher Education Institutions in the Western Cape. The committee meets annually to approve RISP applications for submission to the NRF.

CONDITIONS:
The applicant/department/faculty is expected to make at least a 10% contribution of the total cost.

HOSTING A CONFERENCE - R&I16

DEADLINE/S	MEETING DATES	OUTCOME DATES
22 July	15 August	23 August

PURPOSE:
The primary aim of this grant is to assist departments in arranging research conferences and symposia with seed funding to initiate conference arrangements. The focus is on providing support for smaller research conferences that otherwise would not take place without this seed funding. This grant is not intended for research development workshops or for large regular international conferences or national society annual conferences.

ELIGIBILITY:
UCT researchers who are:
- Permanent academic staff;
- Honorary Research Associates; Emeritus Professors; Emeritus Associate Professors; Honorary Professors; Honorary Associate Professors and Senior Research Scholars who have published in accredited, subsidy-earning publications **in the past year**; and
- Joint PGWC/UCT on UCT academic conditions of service staff (excluding registrars).

APPLICATION PROCESS:
- The applicant must use the correct application form (R&I16) downloaded from the forms website.
- The applicant must ensure that the complete and correctly endorsed application reaches the Research Office on or before the deadline date. Under NO circumstances will the deadline be extended.
- Applications for conferences retrospective to the application closing date will NOT be considered.
- Hard copies may be posted to the Research Office, Research Grants Management Cluster , 2 Rhodes Avenue, Mowbray OR e-mailed to researchfunding@uct.ac.za (but not both) on or before deadline date. Please ensure that you receive an acknowledgement of receipt after two days of the closing date.

CONDITIONS:
- Normally, given that this grant is intended to provide seed funding to initiate conference arrangements, applications must be for conferences to take place in the year following the application and these applications will be prioritised. However, applications for conferences occurring in the year of application (but at least three months subsequent to the outcome date) will be considered under exceptional circumstances.
- In this case, a strong motivation must accompany the application, indicating why it was not possible to submit an application to the previous call.

The Department or Group must:

- be able to attract international leaders to participate in the UCT conference who will interact with academic staff and postgraduate students;
- have a strong and productive research team in the area of the proposed conference; and
- have a strong nucleus of productive research students of high calibre who will benefit from participation in the conference.
- The proposed conference, which may be open or closed, must further the development of research at UCT.
- The application must indicate expected research output. Please note that peer reviewed output that generates DHET subsidy carries a higher weighting.
- The Department or Group must partly contribute to the financing of the conference (this contribution should be over and above the provision of space and routine facilities and support) or provide reasons why this is not possible, and be responsible for its organisation.
- Where there is more than one application per department, the Dean will be asked to prioritise the applications.
- The successful applicant will be required to submit a report. Failure to submit your report timeously will inhibit future funding.

ALAN PIFER RESEARCH AWARD

DEADLINE/S
22 September

No meeting takes place. Nominations are directed to the Deputy Vice-Chancellor for Research and Innovation, and the Vice-Chancellor, for an award decision.

PURPOSE:
The award is the Vice-Chancellor's annual prize in recognition of outstanding welfare-related research. The award winner should be engaged in medical, economic, scientific, engineering and social research which has demonstrated relevance to the advancement and welfare of South Africa's disadvantaged people.

ELIGIBILITY FOR NOMINATION:
Top researchers at UCT who are engaged in medical, economic, scientific, engineering and social research which has demonstrated relevance to the advancement and welfare of South Africa's disadvantaged people.

NOMINATION PROCESS:
Applications take the form of a written nomination by a Dean or HOD, to be accompanied by the nominee's CV and publication record.

CONDITIONS:
The award is offered annually to one or more top researchers at UCT.

The budget for the award is sourced from Donor funding.

The Alan Pifer Award is arranged by the Research Office in conjunction with the Development and Alumni Department as well as the Communications and Marketing Department.

CLOUGH EASTERN RELIGIONS STUDY FELLOWSHIP

DEADLINE/S   **MEETING DATES**   **OUTCOME DATES**
26 August   29 September   06 October

PURPOSE:
The purpose of this award is to allow a two month stay in an Eastern country allowing the fellow access and exposure to the traditions of eastern religions.

ELIGIBILITY:
Any member of the UCT community, i.e. a student, an academic or PASS staff member. The criteria for selection would include spiritual maturity and serious interest and desire to experience Eastern paths to knowledge, giving applicants the opportunity to extend and disseminate the insights gained abroad.

APPLICATION PROCESS:
There is no application template for this funding opportunity.

Applicants written motivation should include:
- A brief personal life history of the applicant;
- A clear indication of the applicant's specific spiritual path;
- A clear itinerary of no more than two locations in the East where the applicant intends to visit;
- A one-page outline of the reasons for the application; and
- Two written references from anyone equipped to evaluate the applicant's suitability.

1. All applications must be typed.
2. Hard copies may be posted to the Research Office, Research Grants Management Cluster, 2 Rhodes Avenue, Mowbray or e-mailed to Research Funding.
3. The applicant must ensure that the complete and correctly endorsed application reaches the Research Office on or before the deadline date.
4. No late or retrospective applications are accepted.
5. Ad hoc applications will also not be accepted.

CONDITIONS:
- Nedbank Private Wealth pays out the grant and manages the budget.

- Awards must be taken up in the first year.

- The successful applicant will be required to submit a report to the committee on his/her return from the visit.

COLLEGE OF FELLOWS' YOUNG RESEARCHER AWARD

DEADLINE	MEETING DATE	OUTCOME
29 July	22 August	5 September

The Vice-Chancellor will award the prize at the annual Fellows Dinner in October of each year.

PURPOSE:
The Young Researcher Award is offered annually in recognition of outstanding scholarly work by <u>young academics</u> who have made significant independent contributions to research in their field. A maximum of six awards of approximately **R30,000** each will be made each year. The Vice-Chancellor will award the prize at the annual Fellows Dinner in October.

ELIGIBILITY FOR NOMINATION:
Nominations may be submitted by any UCT academic staff member. Nominators may nominate themselves.

The criteria for nominees are:
- Permanent UCT academic staff; and
- Preferably under the age of 40 years.

NOMINATION PROCESS:
Nominators must submit:
- The full CV of the nominee, including publications or equivalent scholarly outputs for the past 3 years;
- A statement of the nominee's scholarly accomplishments (one page); and
- Contact details for 3 individuals who may be requested to provide referee reports. 1 referee must be international and only 1 referee may be from UCT.
- Hard copies of the nominations may be posted to the Research Office, Research Grants Management Cluster (for attention: Tamlyn Mawa), 2 Rhodes Avenue, Mowbray OR e-mailed to researchfunding@uct.ac.za (but not both) on or before the closing date.

The committee to select the Young Researcher Award will consist of current UCT Fellows (nominated by the UCT College of Fellows) who represent a broad range of academic disciplines, and will be chaired by the Deputy Vice-Chancellor, Prof Danie Visser. The awards will be regarded as final and there is no appeal's process.

CREATIVE WORKS AWARD

DEADLINE/S **MEETING DATES**
30 September   4 February
               12 May
               25 October

This award is presented annually at a June graduation ceremony.

PURPOSE:
The UCT Creative Works Award seeks to give recognition to major creative works (such as art works, performances, productions, compositions, and architectural designs) produced by staff members of the University within the last five years, which are outstanding in their own terms.

No restriction is placed on the medium in which the creative work is produced. (Please note: New since 2014: Works of poetry are deemed to fall within the concept of Creative Work for the purposes of this award.) Generally, one award is made in any one year, and no award will be made if no creative work of sufficient merit is nominated.

ELIGIBILITY FOR NOMINATION:
- The creative works must have been produced by staff members of UCT. The creative work must have been placed in the public domain within the last five years;
- Most of the work should have been done during the staff member's employment at UCT; and
- In the case of jointly-produced works where non-UCT persons are involved, the UCT person should have made the most significant contribution to the work. Evidence of this must be supplied with the nomination.

NOMINATION PROCESS:
Nominators must be staff members of the University and may nominate their own work. Nominations need not be endorsed by the person who produced the creative work, although this is preferred. Creative works previously nominated (except winners) may be re-nominated.

Hard copies of the nominations must be posted to the Research Office, Research Grants Management Cluster, 2 Rhodes Avenue, Mowbray on or before deadline date.

Please complete the Creative Works Application form (R&I31), which can be downloaded from http://web.uct.ac.za/depts/sapweb/forms/ri31.docx .

Each nomination must be seconded and should include the following:
- A letter of nomination stating comprehensively why the nominator is recommending the creative work for this award. The Committee relies heavily on the nomination letter as the starting-point for evaluating the creative work, so it should be aimed at assisting the Committee in determining the exceptional merits of the work.
- A copy of, or supporting portfolio for, the creative work as appropriate, as well as substantive published peer reviews or information regarding public response to the work, must be attached to the creative work, as the impact of the creative work is one of the means by which its excellence will be assessed. The Committee depends to a great extent in its decision-making process on peer reviews of the work nominated, written by serious scholars or creative workers of repute. The availability of such reviews will assist greatly in the Committee's work. Where the work nominated is a performance or an exhibition which lies in the past, the Committee will have to rely on such a supporting portfolio to an even greater extent than if it was still able to be viewed by its members.

Hard copies of the nominations may be posted to the Research Office, Research Grants Management Cluster, 2 Rhodes Avenue, Mowbray OR e-mailed to researchfunding@uct.ac.za (but not both) on or before deadline date.

BOOK AWARD AND MERITORIOUS BOOK AWARD

DEADLINE/S   **MEETING DATES**
30 September   11 February
                     25 April
                     9 November

PURPOSE:
The UCT Book Award seeks to give recognition to outstanding books written by staff members of the University. The award may be made to one single or multiple authored books. Fictional and artistic books as well as books in electronic form will be considered alongside academic books of whatever category, including fiction, manuals and works of popularisation. No restriction is placed on the language in which the book is written or on the format in which it is produced. Generally, one award is made in any one year, and no award will be made if no book of sufficient merit is nominated.

The committee will, at the same time, be considering books for the Meritorious Book Awards. These awards are supplementary to the Book Award and recognise the following:
- Books in specialised fields that merit recognition for their contribution; and
- Promising first-time books by authors who deserve special recognition and support.

ELIGIBILITY FOR NOMINATION:
- The book must have been written by staff members of UCT;
- The book must have been published within the last five years;
- Most of the work should have been done during the author(s) employ at UCT; and
- In the case of multi-authored works the UCT-author(s) should have made the most significant contribution to the work. Evidence of this should be supplied with the nomination.

NOMINATION PROCESS:
- A letter of nomination stating why the nominator(s) feels that the book should be considered for the award;
- A copy of the book; and
- Substantive published reviews.

Hard copies of the nominations must be posted to the Research Office, Research Grants Management Cluster, 2 Rhodes Avenue, Mowbray on or before deadline date.