



NATIONAL EDUCATION HEALTH AND ALLIED WORKERS' UNION

University of Cape Town Branch

PD Hahn Room 333

University of Cape Town

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**NEHAWU**

**University of Cape Town Branch**

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**Thursday, 12 May 2016**

**To: Employee Relations**

University Of Cape Town

Private Bag

University of Cape Town

Rondebosch

7700

Dear Sir/ Madam

Herewith time off request

The details are as follows.

**Shop steward/s: All Shop stewards and Union Members**

**Meeting: UCT proposal on Early Retirement/Retrenchment/ Insourcing**

**Dates/Time and Staff areas**

1. UCT Main Campus Staff  
Wednesday- 25th May 2016 from 12h30 till 14h30. (Hidding, Medical School, Lower Campus) PD Hahn 1 Upper Campus
2. GSB Staff  
25th May 2016 10h00 till 11h00- Board Room
3. SATVI Worcester Staff  
26th May 2016 12h30 till 14h30- Board room
4. Nyanga Staff  
27th May 2016 12h30 till 14h30 – Board Room
5. Khayelitsha Staff  
27th May 2016 10h00 till 11h00- Board Room

Hoping the above meet your requirements.

Regards

Smartdryck Abrahams  
Staff Bodies –NEHAWU