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Soul Buddyz Club (SBC) Facilitator x 5 2 Year Fixed Term Contract Philippi Village

The Desmond Tutu HIV Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.

We have fantastic job opportunities across our businesses for talented people wanting to realize their full potential. Could that be you? If so, we invite you to explore the possibility of joining us to play your part in Desmond Tutu HIV-Foundations' exciting future.

Main Purpose

To facilitate 10 Soul Buddyz Clubs based at Primary Schools in the Klipfontein/ Mitchell's Plain Sub- district.

Requirements:

- Grade 12 or equivalent
- Knowledge of public health and community resources
- At least 1-2 years' experience in similar environment
- Training related to HIV/AIDS and/or Sexual Reproductive Health and Rights advantageous
- Computer literate: Ms Office (Word, Excel, PowerPoint)
- Applicants must live in the Klipfontein-Mitchell's Plain (K-MP) Health Sub-District
- Ability to develop and maintain close and effective relationships with local partnering organizations
- Proven effectiveness working independently and in a team-based environment
- Good interpersonal and planning and organising skills
- Good oral/written communication (proficiency in English, Xhosa, Afrikaans advantageous)
- Problem solving
- Good Planning and organizational skills
- Ability to work flexible hours
- Capable of multitasking, apply new skills and knowledge,
- Work standards

Responsibilities:

- The SBC Supervisors will be responsible for the establishment and support of 10 x Soul Buddyz Clubs in the Klipfontein-Mitchell's Plain (K-MP) Health sub-district
- Required to visit each club at least 3 times each month
- Ensure that Club Facilitators have all the necessary resources for the efficient operating of each club.

PASSION | INNOVATION | PROGRESS

Association incorporated under Section 21 registration no. 1999/005072/08 : NPO no. 148-956
Public Benefit no. 18/11/12/51

Directors: Prof R Wood; Prof L-G Bekker;

Ms Z Ebrahim(Chair); Ms T Tutu-Gxashe; Mr P Grant; Ms M K Ndebele; Mr C Abrahams; Dr M Sienaert

www.desmondtutuhivfoundation.org.za

- Ensure that Club Facilitators are meeting weekly and using the Soul Buddyz APP correctly to record meetings, content of meetings and meeting attendance.
- Stakeholder relationship management: working with schools, parents and community figures to ensure successful implementation of SBCs
- Meaningful and weekly reporting on project implementation and club's activities.
- Provide direct support to the SBC Facilitators (School teachers)
- Ensure clubs are implemented according to Soul City Institute model
- Establish new clubs or revive clubs where necessary
- Support facilitators that are experiencing challenges
- Ensure that quarterly district meetings with facilitators takes place

Values fit: Passion Innovation Progress Integrity Respect Excellence

To apply, quote Job reference, submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees to: Attention HR Manager Jobs@hiv-research.org.za by 30 November 2016, Job reference: #DTHF/C041. Incomplete applications will not be considered.

NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.

I understand and accept that, by applying for this role, I authorise Desmond Tutu HIV Foundation in its capacity as employer, to access my personal information stored, and to utilise said information for recruitment purposes for this role.

This job may be removed before it expires.

If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.

Desmond Tutu HIV Foundation is a child friendly organisation committed to the protection of children.

For more information about the organization please visit our website at www.desmondtutuhivfoundation.org.za