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## Community Outreach worker (One year contract) Masiphumelele

**The Desmond Tutu HIV Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.**

### Introduction:

We invite applications for the above-mentioned post. The person will be responsible for the recruitment and retention of research study participants in the Masiphumelele community.

### Requirements:

- Senior certificate
- Experience working in a community, knowledge of the Masiphumelele area would be an advantage
- Proficiency in Xhosa and English
- Driver's license would be an added advantage
- Good interpersonal skills
- Have good understanding and practice of teamwork

### Responsibilities:

- Assists in facilitating regular field activities including community meetings and events
- Assist with recruitment activities
- Assist in various study specific retention strategies
- Assist with distributing educational and retention materials
- Assist with tracing study participants who are lost to follow up
- Participate in staff trainings and evaluations as needed
- Complete and submit evaluation reports required by the managers
- Submit regular update of activities
- Attend meetings as required for project staff
- Administration duties as required

To apply, quote Job reference, submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees to: Attention HR Manager [Jobs@hiv-research.org.za](mailto:Jobs@hiv-research.org.za) by Monday 30 May Job reference: DTHF/C013

*If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.*

*Desmond Tutu HIV Foundation is a child friendly organisation committed to the protection of children.*

For more information about the organization please visit our website at [www.desmondtuhivfoundation.org.za](http://www.desmondtuhivfoundation.org.za)

*NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.*

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Association Incorporated under Section 21: Registration No: 1999/005072/08  
Public Benefit No: 18/11/12/51 NPO Ref No. 148-956  
Directors: Prof R Wood; Prof L-G Bekker; Ms Z Ebrahim; Ms T Tutu-Gxashe;  
Mr P Grant; Ms M K Ndebele; Mr C Abrahams  
[www.desmondtuhivfoundation.org.za](http://www.desmondtuhivfoundation.org.za)

*This job may be removed before it expires.*

***If you are a foreign national applying for this position please attach a copy of your work permit to your application.***

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