



Level 1, Wernher Beit North Building, Faculty of Health Sciences
Anzio Road, Observatory, Cape Town, South Africa

P O BOX 13801, MOWBRAY, 7705, Cape Town, South Africa
(T) 27 021 406 6966 (F) 27 021 406 6255
VAT No. 4750185565

Key Populations Outreach Worker 1 – Year contract Observatory

The Desmond Tutu HIV Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.

Requirements:

- Matric/Grade 12
- 1-2 years' experience in community education/outreach, with experience in a research environment preferable
- Strong verbal and written proficiency in English (Xhosa and/ or Afrikaans will be advantageous)
- Experience and familiarity with diverse Key Populations in Cape Town including Lesbian Gay Bisexual Transgender (LGBT) communities and men who have sex with men (MSM)
- Must be able to work independently and within a team
- Willingness to work flexible hours
- Client focus
- Administration skills
- Experience with events coordination
- Good work ethics

Essential duties

- Assists in facilitating regular field activities including community meetings and events
- Assist with recruitment activities
- Assist in various study specific retention strategies
- Assist with distributing educational and retention materials
- Participate in staff trainings and evaluations as needed
- Complete and submit evaluation reports as required
- Submit regular update of activities
- Attend meetings as required for project staff
- Administration duties as required

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Association incorporated under Section 21 registration no. 1999/005072/08 : NPO no. 148-956
Public Benefit no. 18/11/12/51

Directors: Prof R Wood; Prof L-G Bekker;

Ms Z Ebrahim(Chair); Ms T Tutu-Gxashe; Mr P Grant; Ms M K Ndebele; Mr C Abrahams; Dr M Sienaert

www.desmondtutuhivfoundation.org.za

To apply, quote Job reference, submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees to: Attention HR Manager Jobs@hiv-research.org.za by 28th June 2016 Job reference: #DTHF/C014

NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.

This job may be removed before it expires.

If you are a foreign national applying for this position please attach a copy of your work permit to your application.

If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.

Desmond Tutu HIV Foundation is a child friendly organisation committed to the protection of children.

For more information about the organization please visit our website at www.desmondtutuhivfoundation.org.za