NVivo11 Workshop – Outline

Instructor	Megan Wainwright, PhD	**Phone**	Ext. 4518
Department	Division of Social and Behavioural Sciences, School of Public Health and Family Medicine, University of Cape Town	**E-mail**	megan@meganwainwright.ca
Course Time	9am-1pm (4 hours), September 29 2016		

Short Course Description:

In this short course, participants will be introduced to the NVivo11 software for managing qualitative data and carrying-out qualitative analysis. This is a hands-on course in which participants are expected to work on their own NVivo test projects on their laptops during the session. The structure of the session will consist of demonstrations from the trainer's own NVivo projects followed by time for each participant to practice in their own test projects. The course will be interactive and intends not only to teach the how-to aspects of the software, but the underpinning logic, the practical considerations, and the importance of reflexivity and critical-thinking in approaching computer-assisted analysis. NVivo does not analyze qualitative data for the researcher but rather can enhance the researcher's analytical capacity by providing the means to efficiently store, sort and look for patterns in diverse forms of data.

This course is intended for researchers:

- Working with: Qualitative data (interviews, focus groups, field notes, documents, visual and audio data),

- Who: Preferably have a background in or experience in qualitative research methodology (the course is not a substitute for qualitative research training)

- Who want to: use NVivo for managing and coding their data (following general principles of content, thematic, or narrative analysis, or other similar approaches)

At the end of the session participants will have learned and practiced:

- Setting-up an NVivo project: import, categorize and manage data (PDFs, word docs, pictures, audio-files, etc)
- Using basic analysis features of NVivo [e.g. coding to Nodes, annotations, memoing, queries]
- Audio-coding as an alternative to text-based coding of transcripts
- Using Nvivo for literature reviews

Course Schedule:

TIME	TOPIC	ACTIVITY
09:00 - 09:20	Introduction and overview of NVivo	PowerPoint presentation
10:00 -11:00	Analysis: Basic Coding - Coding to Nodes: Creating Nodes, Collapsing, Separating, Uncoding - Reviewing data coded to nodes (coding stripes, coding context, viewing options) - Memoing emergent ideas/interpretations - Annotations - Running text queries	Demo + Practical Application

TIME	TOPIC	ACTIVITY
11:00 -11:15	BREAK	
11:15 – 12:00	Introduction to Audio Coding	Demo and Practical Application
	• Coding directly from a wave form • Advantages/disadvantages • Transcribing within NVivo • Flagging & Queries	
12:00 -12:45	NVivo for Literature Reviews	Demo and Practical Application
12:45 – 12:55	Top Tips for Avoiding Tears – backing-up, exporting, thinking ahead.	PowerPoint Presentation
12:55 – 13:00	Wrap-up, and invitation to join NVivo Users Group	

Please note that the trainer will use a Windows computer and is not as familiar with NVivo for mac as she is for NVivo for windows. Mac users are welcome but must be aware that the trainer may not be able to answer all their mac-related questions.