

**Digitisation and Digital Services**

**Digitisation Project Proposal**

|  |  |  |  |
| --- | --- | --- | --- |
| Department/Unit |  | Project title |  |
| Contact Person *(name, email address, telephone number):* | | | |
| Project Overview (*description; format; condition*): | | | |
| Have you received separate funding for this project? From whom? | |  | |
| Number of items (*if unsure, please provide an estimate)* | |  | |
| Estimated Resource Requirements – e.g:   * *Identification (Pre-­‐processing)* * *Conservation* * *Digitisation* * *Storage* * *Metadata* * *Publication* | | | |
| Intellectual Property Rights Issues: | | | |
| Special Needs: | | | |
| Motivation (Research Value): *No more than 200 words* | | | |