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**Health Educator
2 Year Fixed Term Contract
Klipfontein / Mitchells Plain District
Salary R3, 272 + R300 Travel Allowance p/m**

The Desmond Tutu HIV Foundation (DTHF) is a registered non-profit organisation focused on the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa.

We have fantastic job opportunities across our businesses for talented people wanting to realize their full potential. Could that be you? If so, I invite you to explore the possibility of joining us to play your part in Desmond Tutu HIV-Foundations' exciting future.

Main Purpose

Main purpose of this position is to provide basic Health & Lifeskills education to young women and girls.

Requirements:

- Grade 12 or equivalent
- Female Matriculated applicants are encouraged to apply
- Basic counseling/healthcare certificate
- Knowledge of public health and community resources
- Applicants must be from the Klipfontein / Mitchells Plain District
- 1-2 years' experience within an adolescent/youth environment
- Fluent in English, Xhosa and/or Afrikaans
- Computer literacy (Ms Office – Word, Excel)
- Experience in Community engagement
- Working knowledge of public health facility rules and regulations
- Excellent interpersonal communication and facilitation skills
- Ability to work under pressure
- Must be dynamic, innovative and self-motivated
- Ability to build interpersonal relationships

Advantageous:

- Health promotion/facilitation/Counselling experience will be advantageous
- A sound knowledge of geographical area (Klipfontein/Mitchell's Plain) will be advantageous

Responsibilities:

- Provide sexual health and lifeskills education to young women and girls 14 – 19 years in Grades 8 to 11

PASSION | INNOVATION | PROGRESS

Association incorporated under Section 21 registration no. 1999/005072/08: NPO no. 148-956

Public Benefit no. 18/11/12/51

Directors: Prof R Wood; Prof L-G Bekker;

Ms Z Ebrahim(Chair); Ms T Tutu-Gashed; Mr P Grant; Ms M K Ndebele; Mr C Abrahams; Dr M Sienert

www.desmondhutuhivfoundation.org.za

- Facilitate daily educational sessions on HIV, sexual health, communication, decision making, relationships, gender-based violence and other life skills as per programme guidelines
- Organise special events (e.g. Health and Welfare Jamborees, screenings, guest speakers) for youth
- Conduct individual treatment readiness counselling for sexual and reproductive health services as needed
- Provide referrals to other support services where appropriate (e.g. social worker)
- Generate additional education tools as required
- Record clinic visits, uptake of sexual and reproductive health services and questionnaire data) through the use of clinic folders and both Prehmis and DTHF database systems
- Assist with compiling of reports on request by PI
- Work closely with mobile clinic staff in maintaining an adolescent friendly environment
- Maintain research documentation as per SOP's
- Responsible for ensuring that all study related data is entered accurately and timeously
- Assist Social Worker and Social Auxiliary Worker assistant during home/school visits
- Assist as mediator between participants and clinicians as required

Values fit: Passion Innovation Progress Integrity Respect Excellence

To apply, quote Job reference, submit CV, motivation letter with certified copy of highest qualification and details of three (3) current contactable referees to: Attention HR Manager Jobs@hiv-research.org.za by 06 December 2016 Job reference: #DTHF/C033. Incomplete applications will not be considered.

NB: Only short-listed candidates will be contacted. We are committed to equity in our employment practices. It is our intention to appoint individuals with the aim of meeting our equity objectives. We reserve the right not to appoint if no suitable candidates are identified.

I understand and accept that, by applying for this role, I authorise Desmond Tutu HIV Foundation in its capacity as employer, to access my personal information stored, and to utilise said information for recruitment purposes for this role.

This job may be removed before it expires.

If you have not heard from us within two weeks after the closing date please consider your application as unsuccessful.

Desmond Tutu HIV Foundation is a child friendly organisation committed to the protection of children.

For more information about the organization please visit our website at www.desmondtutuhivfoundation.org.za