



**Faculty of Health Sciences
Department of Human Biology**

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Dear Postgraduate Student

Becoming a demonstrator in the Department of Human Biology is an excellent opportunity for personal and professional growth. We believe that students should be trained and given support in order to improve their teaching skills and that they should be rewarded for their commitment and excellence in teaching.

You are hereby invited to train as a demonstrator for the undergraduate courses offered in HUB by attending a workshop, from 13H30 to 17H00 on Monday, 8th February in the Drennan Teaching Laboratory, Level 2, Anatomy Building.

The workshop will focus on

1. Role of demonstrators and departmental expectations
2. How to prepare and what to prepare
3. Skills development in teaching, including providing constructive feedback
4. Skills in dealing with student questions in the context of a PBL curriculum
5. Managing challenges such as "the quiet student", "the demanding student"
6. Professionalism
7. Administration: practical timetables and submitting your payment claim.

Demonstrators will receive a certificate of attendance, on completing the training, which can be added to their CV.

Only demonstrators who have completed the training will be considered eligible for appointment in HUB1006F (MBChB semester 1) and HUB1007S (MBChB semester 2).

Attendance is optional for those demonstrators who have already completed the training workshop in previous years.

Please reply to Dr Kishor Bugarith kishor.bugarith@uct.ac.za by 12H00 on Friday 5th February to confirm attendance at the workshop.

Regards

Professor Malcolm Collins