**Faculty of Health Sciences, Clinical Research Centre**

**“Essentials for the Clinical Research Supervisor”**

*This workshop is designed to provide supervisors of MMed students’ essential guidelines, key milestones and tools for a successful supervisory process. This is a CPD accredited course.*

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| **DATE: Wednesday, 21 Oct 2015** | **Postgrad Room 1, (Seminar Room 1) Barnard Fuller Building, Anzio Road, Observatory** |
| **TIME** | **TOPIC** | **SPEAKER** |
| 13h30 - 13h45 | **Introductions** | Dr Delva Shamley |
| 13h45 - 14h15 | **Transitioning from researcher/lecturer to supervisor** Skills, goals, benefits and support team | Dr Celeste de Jager  |
| 14h15 - 14h30 | **Memorandum of Understanding**  Expectations on both sides Postgrad office requirements | Dr Celeste de Jager |
| 14h30 - 14h45 | **Supervisory styles & Tools**  Links/handbooks/websites/guidance/IP/IPR  | Dr Delva Shamley |
| 14h45 - 15h15 | **The Process: Project Design**  Timeline/data entry | Dr Celeste de JagerDr Delva Shamley |
| 15h15 - 15h30 |  **TEA BREAK**  |   |
| 15h30 - 16h00 | **What we told your Registrars** | Annemie Stewart |
| 16h00 - 16h30 | **The Meeting:** Utilising the time/feedback/debate Keeping the momentumTimetable and milestones | Dr Delva Shamley |
| 16h30 - 17h00 | **Writing Up and Feedback** | Dr Delva Shamley |
| 17h00 - 17h30 | **Discussion/feedback forms** | All |

***Please RSVP to:*** ***Faldeelah.fisher@uct.ac.za*** ***before 30 Nov 2015***

***For more information, please contact: Faldeelah at 021 650 1975***