

## Appendix 2 Online facilitation course model

The course is based on the following model, which illustrates the learning pathway that you will travel as you progress through the course. Initially, you will be a newcomer to online learning facilitation. We hope that the course enables you to become a facilitator capable of facilitating an online course or conference independently. You will be given opportunities to facilitate activities during the course.

The model rests on the principles outlined in Section 1 of the course and assumes particular forms of engagement that are agreed upon by participants in the online learning community. At each level, you take on particular roles and develop specific skills, which are outlined in more detail below.

### Level 1: Arriving

At this stage, you enter the online space. Your role is to show presence in the online learning environment, noticing the

presence of others and becoming familiar with the online space. The course leader plays the role of the host easing your access to the course and welcoming you to the online learning space.

### Level 2: Conversing

At this stage, you will get to know the other participants and the course leader better. You will be introduced to basic online facilitation skills and begin to develop strategies for building online learning communities. The course leader takes on the role of a community builder and a guide.

### Level 3: Facilitating

At this stage, you will begin to take on a more active role as novice facilitator as you increase your knowledge of facilitation skills and strategies. The course leader takes on the role of coach and mentor.

### Level 4: Creating

At this stage, you will be given opportunities to sharpen your skills as a facilitator. Opportunities are created to raise your awareness of diversity, conflict and building trust in online learning communities. You will also adapt or design learning activities for your online learning course. The course leader maintains the role of coach and mentor.

### Level 5: Applying

At this stage, you will prepare for leaving the course and becoming an independent online facilitator. The focus is on building networks and finding resources that will serve as a support base outside this course environment. You and the course leader engage as peers within an online facilitation community of practice.

